



AFAC ARAB FUND FOR
ARTS AND CULTURE
الصندوق العربي
للثقافة والفنون

Supporting Documents

You are required to submit supporting material and samples for the project you are applying for. Supporting documents are essential to help the selection committee understand your artistic approach as well as the overall feasibility of your project. We will not consider applications without this material and will not contact you about any missing documents or samples.

This is a list of what is required from you depending on what you are applying with and for which type of grant. If your project combines more than one of the below elements, please submit the required materials for each. You are also encouraged to include more than the minimum required materials such as visual or audio references, texts, research notes, or anything else that can supplement your proposal.

	Type	Requested material
Required material for all applications	Samples from submitted work	Visual, audio, or written sample of the work you are applying with.
	Previous work	- A maximum of 3 samples of previous works/projects unless the project you are applying with is your first work.
	Budget	- A detailed total budget for the submitted project; - A budget breakdown of the requested amount.
	Implementation plan	- A filled implementation plan (template provided).
Required material per type of project	Festivals, concerts, events, conferences, exhibitions	- List of participating artists/speakers; - Agreement with or letters of commitment from participants; - Samples of works exhibited; and, - Letter of commitment from venue.
	Training, workshops	- Training or workshop curriculum; - CVs of trainers, workshop leaders; and, - Agreement with or letters of commitment from trainers and/or workshop leaders.
	Publication (Print or digital)	- Table of contents; - At least one sample chapter; and, - Bibliography

Additionally, the below programs requires specific supporting material depending on the type of submitted project:

Specific requirements	Arab Documentary Photography Program	- 10-20 images from the initial stages of the proposed project; and, - A numbered caption sheet; Images should be JPGs, 72 dpi, and longest edge 1,000 pixels.	
	Cinema Program	Development	- A full script and a treatment of the submitted project; - For partly of fully animated projects, include a mood board
		Production	- Final version of the full script and the treatment of the submitted project; - For partly of fully animated projects, include a mood board
		Post- Production	- A script and a treatment of the submitted project; - A rough cut of: . 10 minutes - medium-length projects; . 25 minutes - feature-length projects; - A trailer can be sent along with the rough cut
	Critical and Creative Writings Program	Children and youth literature	For adaptations: - Brief summary of the source text and its author; , - Sample(s) of the text For original works: - Sample of chapters or manuscript; - Sample of illustrations
		Graphic novels	- One or two chapters from the work, including text and illustrations; - Letter of commitment from illustrator(s) Project must be submitted by author and final output must be a book.
		Short stories or poetry	- Full manuscript Project must be submitted by the publishing house or the author.
	Documentary Program	Literary digital platforms	- Outline of proposed project; - Sample text(s) from proposed project; - Editorial line; - List of participating authors; - Agreement with or letters of commitment from participating authors Project must be submitted by the platform.
		Development	- A treatment of the submitted project.
		Production	- A treatment of the submitted project; - A selection of edited scenes (not less than Ten minutes in length) from the submitted project. - A trailer can be sent along with the edited scenes; and, - For partly of fully animated projects, include a mood board.
	Post-production	- A treatment of the submitted project. - A rough cut of: . Not less than 15 minutes for medium-length projects; . Not less than 40 minutes for feature-length projects; - A trailer can be sent along with the rough cut	
	Performing Arts Program	Staging of play or performance	- Full theatrical text; - Dramaturgical or artistic intention and approach; - Rehearsal and performance schedule
		Dance	- Samples of dance or sketches; - Dramaturgical or artistic intention and approach; - Video of work in progress
Touring		- Presentation (preferably video) of final work	

Digital files of up to 10 MB in size should be uploaded directly to the application. Files larger than 10 MB in size should be uploaded elsewhere and submitted as links. These can be links to Dropbox, Vimeo, Google Folders, YouTube, or other similar websites. We do not accept WeTransfer links. Please make sure all links are accessible and provide passwords when necessary. Files uploaded on other websites and shared as links should be available for the whole duration of the selection process.

If you are in doubt about what documents to include, please reach out to us before submitting your application. We are happy to help guide you through this process.