

Contact email\*

## SUBMISSION GUIDELINES

Welcome to the Visual Arts grant application,

- Please consult our guidelines for eligibility criteria, supporting material, and evaluation process very carefully before completing and submitting your application.
- Applicants who currently have an open grant from AFAC in any category are not eligible to apply.
- You may save and return to the application at any time. A link to the draft application will be displayed on your screen and sent to the email you provide when saving the draft.
- Make sure you save your application as a draft frequently to avoid losing what you have filled in, in case of connection problems or browser automatic reload.

- Please note that the files you add to the application form will only be uploaded upon submission.
- You will not be able to edit your application once it is submitted.
- Saving a draft or submitting the application with uploads may take some time. Do not close your browser before you are notified that the application has been saved.
- Fields marked with the asterisk (\*) sign are mandatory. Your application will not be submitted if they are left empty.
- Please note that neither drafts nor submitted applications will be accessible to you once the deadline has passed.
- Please adhere to the minimum and maximum number of characters assigned to the various sections in the form.
- Please adhere to the requested file extensions and file sizes assigned to fields in the form.
- Please consult the SUPPORTING MATERIAL section to make sure you have all the required material before completing your application. If you have any technical questions about the application, contact us at rachad.chamoun@arabculturefund.org

<b>Application deadline:</b> 4 April 2024 at 5:00 pm Beirut Time (+3 GMT	[)
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## APPLICATION SUMMARY

Name of the institution/collective*	
When did the institution/collective begin working?	<b>)</b> *
Where is the collective based*	
	Ŧ
Project title*	
Project synopsis*	
<u> </u>	

Project type*
Project type Required field
Exhibition
☐ Art book
□ Festival
Installation
Lecture performance
Residency
□ Sound art
☐ Training/workshop
□ Video art
Other
Other
PROJECT INFORMATION
Project title in Arabic*
Primary artists/collaborators - Copy*
Timmy music, volucounois copy

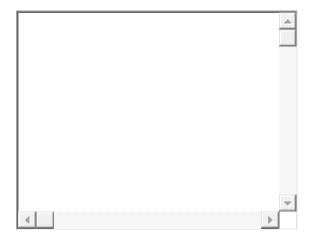
Add a short description of the project. If you are awarded a grant, this synopsis will be used by AFAC in our announcements and communications. You will have the opportunity to change this text after the initial announcement.



List the names of the primary artists or collaborators involved in this

project. (Full Name - Role in the Project)

#### Project description\*



Characters remaining:0/4000

Between 1,500 and 4,000 characters.

## For the Project Description field, make sure to include the following in your answer:

- What is it? what will it explore? And how does it relate to your context?
- Describe your artistic approach to this project, the sequence of activities, how you plan to execute it, and any other relevant information.
- If the proposed project is a continuation or expansion of a previous or an ongoing project, provide a brief overview of the project's history, including: the start date, an overview of earlier phases, and outputs if any.

### Project implementation plan

Use this template to formulate your project's implementation plan

Upload your implementation plan\*

No File Chosen

Permitted file types: xls, xlsx, csv. Maximum file size: 10MB.

Project challenges\*

Describe the challenges and difficulties you might encounter while implementing your project and how you plan to overcome them.
Project output(s)*
List in bullet points the outputs of your project (e.g.: exhibition, book,
installation, video, etc.). If applicable, indicate where they will be held.
Target audience*
<b>▼</b>
Describe who your current or target audience is, how you plan to
engage them, and how you plan to reach out to and develop new audiences with this project. (i.e. physical and digital distribution, touring, marketing, press campaigns, online promotion, social media strategies, etc.). Try to include actual or estimated audience numbers if and where possible.
Start date*
Feb 2024
End date*
Feb 2024
Name of the project leader*

No File Chosen

Permitted file types: pdf, doc, docx. Maximum file size: 10 MB

Project image/photo

No File Chosen

If possible, upload a high-resolution image that represents your project. If you are awarded a grant, this image will be used by AFAC in our announcements and communications. You will have the opportunity to change this image after the initial announcement. Permitted file extensions: jpg, jpeg, png, tiff. Maximum file size (10 MB)

### SUPPORTING MATERIAL

• You must submit samples for the project you are applying for. These are essential to help the selection committee understand your artistic approach as well as the overall feasibility of your project.

Samples can be extracts or full-length works, and may include:

- Visual samples,
- Audio samples or,
- Written samples of the project you are applying for.
- Additionally, the below is required for each type of project output. If your project combines more than one of the below outputs, please submit the required materials for each.

Festivals, concerts, events, conferences, exhibitions:

- List of participating artists/speakers;
- Agreement with or letters of commitment from participants;
- Samples of works exhibited; and,
- Letter of commitment from the venue(s).

Training, workshops:

- Training or workshop curriculum;
- CVs of trainers, workshop leaders; and,
- Agreement with or letters of commitment from trainers and/or workshop leaders.

Publication (print or digital):

- Table of contents;
- At least one sample chapter; and,
- Bibliography
- We will not consider applications without this material and will not contact you about any missing documents or samples.

- You are also encouraged to add anything else that can supplement your proposal such as research, reference works, etc.
- If you are in doubt about what documents to include, please reach out to us before submitting your application at **EMAIL**.

How	would	you	like to	submit	your	supporting	material*

How would you like to submit your supporting material Required field	
Provide links	
Upload a file	

#### **Submit links**

- Don't forget to provide a password if necessary and to make all links available until the evaluation process is closed and the results are announced.
- Digital files of up to 10 MB can be uploaded directly to the application.
- Files larger than 10 MB should be uploaded elsewhere and submitted as links.
- These can be links to Dropbox, Vimeo, Google Folders, YouTube, or other similar websites.
- We do not accept WeTransfer links.

Description*
Password (if any)
Link*
Description
Password (if any)
Link

Description
Password (if any)
Link
Upload a file
This section is for supporting material that is not available as a link.
Upload your file*
No File Chosen
Permitted file types: zip, rar, pdf. Maximum file size: 10MB.
BUDGET
Total budget*
\$
Numbers only. Do not use letters or any kind of punctuation, separation, signs, or spaces.
Detailed budget
Provide the detailed budget for this grant. You can use this template or create one of your own.
Upload the detailed budget for this grant*
No File Chosen
Permitted file types: xlx, xlxs, pdf, csv. Maximum file size: 10 MB
Amount requested (USD)*
\$
Numbers only. Do not use letters or any kind of punctuation, separation, signs, or spaces. Note that the maximum requested amount should not exceed 35,000 USD

# Budget breakdown for amount requested from AFAC (USD)

Provide a breakdown of what the requested AFAC grant will cover - not a breakdown of the total budget. Please note that AFAC grants are not retroactive and cannot be used to cover past activities. The grant will cover only expenses occurring after the agreement's signature date.

Item*
Details*
<u>△</u> ▼
Amount*
\$
Numbers only. Do not use letters or any kind of punctuation, separation, signs, or spaces.
Item*
Details*
Amount*
\$
Item
Details
<b>T</b>
Amount
\$
add rows

Are you receiving (or have applied to) funding from other sources?\*

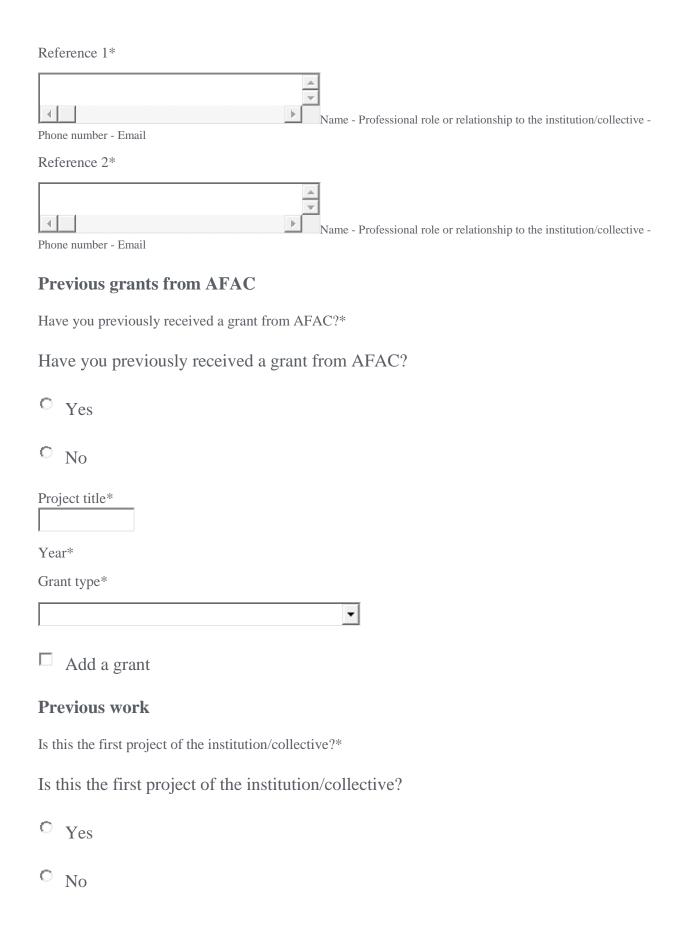
Are you receiving (or have applied to) funding from other sources?
C Yes
° No
List your funding sources here*
Source - Amount (USD) - Status (confirmed/unconfirmed) - Expected announcement (month/year)
About the Institution/Collective
Name of the institution/collective in Arabic*
Field of work*
What are the main strands of your work? (training, exhibitions, festivals,)
Brief about the institution/collective*
Tell us about your institution/collective, its mission and objectives, history, main previous projects,
Members of the collective*

Name of the representative of the collective*  Your annual budget is:*  Your annual budget is:  Below 300.000 USD  Between 300.000 and 700.000 USD
Name of the representative of the collective*  Your annual budget is:*  Your annual budget is:  Below 300.000 USD
Name of the representative of the collective*  Your annual budget is:*  Your annual budget is:  Below 300.000 USD
Your annual budget is:*  Your annual budget is:  Below 300.000 USD
Your annual budget is:  Below 300.000 USD
Your annual budget is:  Below 300.000 USD
© Below 300.000 USD
© Between 300.000 and 700.000 USD
C Above 700.000 USD
Annual budget* \$
Numbers only. Do not use letters or any kind of punctuation, separation, signs, or spaces.
Provide a link to the audited financial statement or audit report for the last fiscal year*
If the institution/collective was recently founded, please provide a link to the detailed budget for the first year.
Provide a link to the latest annual/activities report*
Phone number*
Address*
Address Line 1

City	
State/Province	
Country*	
	▼
Website (or blog)	
Upload your logo	
No File Chosen	
Permitted file extensions: jpg, jpeg, png, pdf. Maxi	imum file size: 10 MB
Social media links	
Facebook	
Instagram	
X (formerly Twitter)	
Youtube	
Vimeo	
Other channels	
4	▼

### References

Give details for two individuals who can provide an informed opinion on your work. We may contact them during the selection process.



It is mandatory to submit samples of previous works/projects.

List at least one (three maximum) of your most recent projects or collaborations where you are considered a primary artist, or one of the principal creators in a collaborative or group work.

Choose examples that highlight the strength of your previous work. These can be full-length items or extracts from your previous works/projects.

Previous project 1*
Title - Type - Location - Year - Your role / contribution
Link*
Password (if any)
Previous project 2
Title - Type - Location - Year - Your role / contribution
Link
Password (if any)
Previous project 3
Title - Type - Location - Year - Your role / contribution
Link
Password (if any)